

Applicant Name:			
Passport Number:			
Email Address:		Phone No:	
VLN: (Office use only)			

The Resident Return Visa application checklist is a guide to ensure that all of the necessary documentation required by the Department of Immigration and Border Protection (DIBP) has been included to process the application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.

Important information

The visa application checklist helps you check that you have included all of the necessary documentation required by the Department of Immigration and Border Protection (DIBP) to process your visa application.

The provision of false or misleading information or documents may have an adverse effect on the outcome of the application and will delay processing.

For more information

See DIBP website <http://www.immi.gov.au/Visas/Pages/155-157.aspx> for more information on this visa.

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

You must provide original documents and a photocopy of each document that you submit. We will keep the copies and return the original documents to you with your notification. All documents must be authenticated by the relevant ministries. Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below.

Necessary Visa Application Requirements	Tick the documents you are submitting	Official use only
A completed and signed Form 1085 - <i>Application for a Resident Return visa (RRV)</i> .	☐	☐
Pay the visa application charge.	☐	☐
Certified copies of the biographical pages of the current passports or travel documents of all people included in the application (these are the pages with the holder's photo and personal details and the issue/expiry dates). Note: your passport must have at least six months left before the expiry date.	☐	☐
Whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance</i> or Form 956A - <i>Appointment or withdrawal of Authorized Recipient</i>		
Individual Census		
Family Census		
A marriage certificate (if married) and current evidence of relationship should be provided	☐	☐

If you have not been physically in Australia for a total of two years in the past five years cumulatively, you will need to provide the evidence of substantial ties in at least one of the following areas:		
If you need to show your business ties with Australia you might need to include: - company reports defining your role and authority - business transactions - partnership or joint venture agreements - contracts showing your signature - business or personal records.	☐	☐
If you need to show your cultural ties to Australia: - publications written by you - contracts - evidence of membership of cultural associations - newspaper articles about you - programs listing your artistic or cultural performances.	☐	☐
If you need to show your employment ties with Australia: - letter of offer from employers - employment contracts - recent official documents such as group certificates - employee identification or security pass.	☐	☐
If you need to show your personal ties with Australia: - birth certificates, citizenship certificates or evidence of permanent residence of close family members who reside in Australia - proof of children attending school in Australia, such as school reports - proof of relationships with those close family members who reside in Australia - evidence of ownership of property in Australia, such as rates notices or property contracts.	☐	☐
If you need to show you are an immediate member of a family group where the family head holds a current Resident Return visa (subclass 155). - certified copy of the family member's passport data page and valid Resident Return visa (subclass 155) - current proof of relationship.	☐	☐
Health Requirement – Applicant		
Evidence of polio vaccination If you have spent 28 days or longer since 5 May 2014, in any of the countries listed below, or in any combination of those countries, you should provide your current certificate of vaccination against Polio. Countries: Afghanistan, Cameroon, Equatorial Guinea, Ethiopia, Iraq, Israel, Nigeria, Pakistan, Somalia, Syria	☐	☐

I hereby acknowledge that:

☐ I have provided all necessary documentation for a decision to be made on my visa application.

or

☐ I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by DIBP.

Applicant name:

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Signature:

.....

Date:

...../...../.....

Visa Application Centre Use Only

Processing officer name:

Processing officer signature